

## Freedom of Information Request

1. How many entries have been added to your register between 31 October 2018 and 30 October 2019?

	Individuals [number]	Groups [number]	Total individuals within Groups [number]
Total*	35	0	0
Of which			
Part 1	13	0	0
Part 2	22	0	0

The split into Part 1 and Part 2 is only relevant where a local connection test is in place (see below)

\* Please note that we are currently going through the annual renewal process so the figures may alter.

2. How many entries are on your register in total as at 30 October 2019?

	Individuals [number]	Groups [number]	Total individuals within Groups [number]
Total*	57	0	0
Of which			
Part 1	35	0	0
Part 2	22	0	0

\* Please note that we are currently going through the annual renewal process so the figures may alter.

3. 30 October 2019 is the date by which you must have ensured that you have permissioned sufficient development plots to match the numbers on your self-build register for the first base period (1 April 2016 to 30 October 2016). Have you met your statutory obligations? No, based on the information I have available.

\* Please note that we are currently going through the annual renewal process so the figures may alter.

In respect of your obligations provide details of:

1. The number of relevant permissions granted\*\*: 7 plots approved. Planning reference 18/P/01014.
2. The summary of the analysis that you produced and the policy you adopted in order to determine the suitable permissions.

The [Guildford borough Local Plan](#): Strategy and Sites was adopted on 25 April 2019. Policy H1: Homes for all (part 9 & 10) includes specific criteria for self-build and custom housebuilding. The Local Plan also includes 10 site allocations which include a proportion of self-build or custom housebuilding plots.

3. The number of relevant entries on your register for this base period: **9 entries**
4. The summary of the analysis that you produced and the policy approach that you have used to determine the relevant entries on your register.  
**The council does not hold records in this regard. The Council has been guided by The Self-build and Custom Housebuilding Regulations 2016 when determining the relevant entries on our register.**
5. The number of relevant entries on your register as at 30 October 2016: **87**
6. An explanation for any difference between (c) and (e).

**If the question is meant to read 'any difference between (3) and (6)' - The council does not hold records in this regard. The difference is likely to be due to a number of factors including the introduction of new eligibility criteria and a fee, people no longer wishing to be on the Register, people finding accommodation to meet their needs, people moving away from the area or no longer wishing to live in Guildford borough.**

4. Are you one of the minority to have introduced a local connection test? **Yes**
  1. If so, from what date did this apply? **1 November 2018**
  2. If so, please supply the supporting documentation (or a link to the documentation) setting out the rationale for introducing the test.

**The decision to introduce a local connections test was made at planning committee on 3 November 2017. The relevant Committee paper (item EX60) and decision is available to view at: <http://www2.guildford.gov.uk/councilmeetings/ieListDocuments.aspx?Cid=132&Mid=470&Ver=4>**

3. If so, please provide supporting documentation (or a link to the documentation) setting out any reviews undertaken post introduction to assess and review the impact of the test.

**No reviews undertaken.**

5. Are you one of the minority to have introduced a financial viability test? **Yes**
  1. If so, from what date did this apply? **1 November 2018**
  2. If so, please supply the supporting documentation (or a link to the documentation) setting out the rationale for introducing the test.

**The decision to introduce a financial viability test was made at planning committee on 3 November 2017. The relevant Committee paper (item EX60) and decision is available to view at: <http://www2.guildford.gov.uk/councilmeetings/ieListDocuments.aspx?Cid=132&Mid=470&Ver=4>**

3. If so, please provide supporting documentation (or a link to the documentation) setting out any reviews undertaken post introduction to assess and review the impact of the test.

**No reviews undertaken.**

6. Are you one of the minority to have implemented a charge for entry onto the register? **Yes**

1. If so, what is the current charge (amount, frequency)?

- **£26 for new applications and Associations preliminary application. Free for every additional member of an Association.**
- **£10.50 annual renewal fee due by 31 October of every year, regardless of the date of joining the register.**
- **£10.50 for those wishing to go on Part 2 of the register.**

2. If so, from what date was a charge first applied? **1 November 2018.**

3. If so, please supply the supporting documentation (or a link to the documentation) setting out the rationale for introducing the charge, and the basis for the current charge.

**The relevant Committee paper (item EX60) and decision is available to view at:**

<http://www2.guildford.gov.uk/councilmeetings/ieListDocuments.aspx?CId=132&MId=470&Ver=4>

4. If so, please provide supporting documentation (or a link to the documentation) setting out any reviews undertaken post introduction to assess and review the charges.

**The Council fees are reviewed annually and fee increases are in line with inflation.**

5. If you are one of the very few Councils to impose VAT on the charge; please details supporting the imposition of this charge. **No VAT charge.**

7. Did you charge a Community Infrastructure Levy (CIL) at any time during the year to 30 October 2019? **No**

1. If so when was CIL introduced? [date]

2. If relevant, how many Self Build Exemptions did you issue in relation to individual plots during each of the following periods (note: some self build may also be exempt as affordable housing):

Period	Self Build Exemptions
1 April to 30 October 2016	0
31 October to 30 October 2017	0
31 October 2017 to 30 October 2018	0
31 October 2018 to 30 October 2019	0