

	AMG ELECTRICAL LTD		
	RISK ASSESSMENT : Work at Height – Christmas Lights installation - MEWP Operations		
Address: [REDACTED] [REDACTED]	Landline: [REDACTED]	Mobile: [REDACTED]	Email: [REDACTED]@virginmedia.com

Revision Number	2	Revision Date	20/01/2022	Page 1 of 8.	

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Project / Contract	Installation of Christmas Lights in Guildford, Send and Ripley
Contractor	Guildford Borough and AMG Electrical Ltd
Site Address	Guildford – North St, Onslow St, Chertsey St, London Road, High St and Epsom Road. Ripley – High Street. Send – Send Barns Road.
Project Start Date	
Expected Duration	
Projected Completed Date	

	Name	Title	Signature	Date
Document Author	[REDACTED]	Manager/Electrician		
Authorised by	[REDACTED]	Operations Lead		
Authorised by (for Client)				

Emergency Contact Details

Revision Number	2	Revision Date	20/01/2022	Page 2 of 8.	

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Contact	[REDACTED]	[REDACTED]	
Tel			
Mobile	[REDACTED]	[REDACTED]	

Assessor's Name	Assessor's Signature	Persons Affected By This Risk Assessment

Hazard / Consequences	Control Procedures	Likelihood (a)	Severity (b)	Risk Ranking (a x b)
Environmental: Inclement Weather	All staff has been informed of the greater risk of injury when working in inclement weather, all frost and snow will be cleared from access equipment if work in these conditions cannot be avoided. The team leader is responsible for suspending work if weather conditions make the task unsafe.	2	2	4
Transport: Collision, serious injury, death.	Keeps pedestrians and plant separate where possible using cordons. Keep mirrors clean and correctly adjusted. Ignition starting keys must not be left in any plant or equipment when unattended you must not leave any mobile plant unattended with the engine running.	1	5	5

Revision Number	2	Revision Date	20/01/2022	Page 3 of 8.

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Hazard / Consequences	Control Procedures	Likelihood (a)	Severity (b)	Risk Ranking (a x b)
MEWPS: Death serious injury	<p>All staff required to work at height are competent, experienced and have received training.</p> <p>All operators hold current licenses for the MEWP and are competent in their safe use.</p> <p>An initial inspection and thereafter daily safety checks will be carried out on the access platform by the competent operator according to the manufacturer instructions.</p> <p>All staff to wear safety harnesses at all times and are to be anchored into the access platform using short length lanyards.</p> <p>At no point will manufacturers' guidelines on wind speed, tilt angle and other operating limitations be exceeded when using a MEWP.</p> <p>Ground conditions are to be checked and must be safe and secure.</p> <p>Ensure the MEWP cannot be caught, or impact any overhead obstructions.</p>	1	5	5
Public Highway operations: Serious Injury / Death	Permissions to be sought from Local Authority and appropriate controls put in place in compliance with New Road and Street Works Regs Chapter 8.	1	5	5
Falling Objects: Bruising, Cuts, Broken Limbs, Death.	The region below the working area where persons may be liable to walk will be marked out with warning tape or barriers, and persons prevented from travelling across the danger area. Only small hand tools to be used and when used they must be connected to a lanyard. Christmas decorations and festoons to be secured to MEWP working platform until fixed into position. Operatives to wear work gloves.	1	5	5
Unauthorised use: Serious injury, death, Loss of asset	The machine must be secured and immobilized to prevent unauthorised operation when not in use.	1	5	5

Revision Number	2	Revision Date	20/01/2022	Page 4 of 8.
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Hazard / Consequences	Control Procedures	Likelihood (a)	Severity (b)	Risk Ranking (a x b)
MEWP Maintenance / Repair	All repairs will be carried out only by designated competent persons using approved components. Repairs will be tested and certified prior to release for use annually.	1	5	5
Plant movement:	A competent Banksman will be required to monitor and control plant movement in areas where other activities may be ongoing.	1	5	5
Electric Shock	Visual check and non-contact voltage check of lamppost to be carried out before Christmas light installation. 16A commando sockets on lampposts and supply maintained by Skanka. Any damage to be reported to operations lead. Christmas decorations to be checked and tested prior to installation.	1	5	5

PPE Required									
									
Hand Protection / Safety Gloves	Overalls / Protective Clothing	Boots / Protective Footwear					Hi-Vis	Hard Hat	Harness

Revision Number	2	Revision Date	20/01/2022	Page 5 of 8.
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Revision Number	2	Revision Date	20/01/2022	Page 6 of 8.	

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Persons at Risk				
Staff	Client Staff	Other Contractors	Public	Others
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

	Likelihood		Severity		Risk Ranking = L x S
1	Highly Unlikely	1	Trivial		No Action Required (1)
2	Unlikely	2	Minor Injury		Low Priority (2 to 6)
3	Possible	3	Over 3 day Injury		Medium Priority (7 to 9)
4	Probable	4	Major Injury		High Priority (10 to 14)
5	Certain	5	Incapacity or Death		Urgent action (>= 15)

Revision Number	2	Revision Date	20/01/2022	Page 7 of 8.
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Sign off Sheet

I have read and understood the contents of this Risk Assessment. Anything I did not understand has been explained to me to my satisfaction. I agree to follow the Risk Assessment and understand that any instructions are provided for my safety and the safety of others.

Print Name	Signed	Date

Revision Number	2	Revision Date	20/01/2022	Page 8 of 8.	